

**PAEYC/ Region 16 ESC**  
**CONFERENCE SPEAKER PROPOSAL**

If you are interested in speaking at one of our conferences, please complete this form and send it to: **PAEYC PO Box 8813 Amarillo, TX 79114**. You will be contacted within four weeks of receipt of your proposal.

**PRESENTER INFORMATION**

First and Last Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Title or Position: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Work phone: \_\_\_\_\_

Cell phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Education (please check highest level):

CDA Credential     Associate Degree (Major: \_\_\_\_\_)

Bachelor Degree (Major: \_\_\_\_\_)

Masters' Degree (Field: \_\_\_\_\_)

Doctoral Degree (Field: \_\_\_\_\_)

**AREAS OF EXPERTISE** (please check all that apply)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Accreditation                      | <input type="checkbox"/> Equity & Diversity                       | <input type="checkbox"/> Play                             |
| <input type="checkbox"/> Administration                     | <input type="checkbox"/> Exceptional Children                     | <input type="checkbox"/> Preschool (3-5 yrs)              |
| <input type="checkbox"/> Advocacy/Public Policy             | <input type="checkbox"/> Family Child Care                        | <input type="checkbox"/> Preschool/Primary (K-3)          |
| <input type="checkbox"/> Assessment/Portfolios /Observation | <input type="checkbox"/> Family Support                           | <input type="checkbox"/> Prevention of Violence and Abuse |
| <input type="checkbox"/> Bilingual Issues                   | <input type="checkbox"/> Health, Safety & Nutrition               | <input type="checkbox"/> Primary (K-3)                    |
| <input type="checkbox"/> Challenging Behaviors              | <input type="checkbox"/> Infants and Toddlers                     | <input type="checkbox"/> Professional Development         |
| <input type="checkbox"/> Child Development                  | <input type="checkbox"/> Intergenerational                        | <input type="checkbox"/> Quality                          |
| <input type="checkbox"/> Cultural and Linguistic Diversity  | <input type="checkbox"/> Leadership                               | <input type="checkbox"/> Compensation & Affordability     |
| <input type="checkbox"/> Curriculum                         | <input type="checkbox"/> Learning Settings, Equipment & Materials | <input type="checkbox"/> Research                         |
| <input type="checkbox"/> Licensing                          | <input type="checkbox"/> Math                                     | <input type="checkbox"/> Science                          |
| <input type="checkbox"/> Early Literacy                     | <input type="checkbox"/> Men In Child Care                        | <input type="checkbox"/> Technology                       |
|   | <input type="checkbox"/> Parenting & Families                     |   |

Other relevant areas of expertise: (please use the space below to detail)

**WORKSHOP INFORMATION:**

**\*Title:** \_\_\_\_\_

*\*The title should be inviting, self-promoting, and stimulating. Most importantly, it needs to accurately reflect the content of the workshop in ten words or less.*

**Category:**

*Indicate the **ONE** category your workshop presentation is most closely related to:*

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Accreditation                      | <input type="checkbox"/> Exceptional Children                     | <input type="checkbox"/> Professional                 |
| <input type="checkbox"/> Administration                     | <input type="checkbox"/> Family Child Care                        | <input type="checkbox"/> Development                  |
| <input type="checkbox"/> Advocacy/Public Policy             | <input type="checkbox"/> Family Support                           | <input type="checkbox"/> Quality                      |
| <input type="checkbox"/> Assessment/Portfolios /Observation | <input type="checkbox"/> Health, Safety & Nutrition               | <input type="checkbox"/> Compensation & Affordability |
| <input type="checkbox"/> Bilingual Issues                   | <input type="checkbox"/> Intergenerational                        | <input type="checkbox"/> Research                     |
| <input type="checkbox"/> Challenging Behaviors              | <input type="checkbox"/> Leadership                               | <input type="checkbox"/> Science                      |
| <input type="checkbox"/> Child Development                  | <input type="checkbox"/> Learning Settings, Equipment & Materials | <input type="checkbox"/> Technology                   |
| <input type="checkbox"/> Cultural and Linguistic Diversity  | <input type="checkbox"/> Math                                     |   |
| <input type="checkbox"/> Curriculum                         | <input type="checkbox"/> Men In Child Care                        |   |
| <input type="checkbox"/> Licensing                          | <input type="checkbox"/> Parenting & Families                     |   |
| <input type="checkbox"/> Early Literacy                     | <input type="checkbox"/> Play                                     |   |
| <input type="checkbox"/> Equity & Diversity                 | <input type="checkbox"/> Prevention of Violence and Abuse         |   |

**Audience:**

*Indicate **ONE** audience type this presentation is appropriate for*

- |  |  |
|--|--|
| <input type="checkbox"/> Infants               | <input type="checkbox"/> Primary (K-3)                                 |
| <input type="checkbox"/> Toddlers              | <input type="checkbox"/> Administration (Child Care Directors, Owners) |
| <input type="checkbox"/> Preschool (3-5 years) | <input type="checkbox"/> Other _____                                   |

**Workshop Description:**

*Using 30 words or less, clearly communicate the content of your workshop and the expected outcome for participants. Descriptions will appear in conference promotional materials.*

**Presentation Sessions:**

*Workshops are scheduled on Saturdays from 8:00 am - 4:00 pm and consist of either (4) 1 ½ hour sessions of the same title OR (2) 3 hour sessions of the same title.*

*Occasionally, speakers have the option of presenting (1) 3 hour session or (2) 3 hour sessions each with a different topic (If you are presenting TWO separate titles, please print this form twice and complete the workshop information for the second title). Please indicate the sessions you would like present:*

- (4) 1 ½ hour sessions
  - (2) 3 hour sessions—same title
  - (2) 3 hour sessions—different titles
- (please complete a separate proposal for each title)**

**Room Set Up:**

- Classroom set up (use the space below to indicate any special arrangement needs)
- Auditorium (only ONE is available—this is on a NEEDS only basis—use space below to explain why you need the Auditorium)

**Equipment:**

*Some rooms are equipped with a projector, screen and laptop. All rooms will have a microphone system (wired or wireless). **ALL OTHER AUDIO VISUAL EQUIPMENT IS THE RESPONSIBILITY OF THE PRESENTER.***

*Please check the equipment you will be needing:*

- projector
- screen
- laptop

**Presenter's Table:**

*Selling in the workshop rooms is strictly prohibited, however, you may reserve a presenter's table in the Exhibitor's Hall. Developmentally appropriate products and services may be displayed and/or sold during the workshop if you have persons to man your booth or may be sold during the lunch hour when you are not presenting.*

- Yes, I would like to a Presenters' Table
- No, thanks